

## 2023 CHURCH/CHARGE CONFERENCE AGENDA

### "Give Me Your Hand"

*2 Kings 10:15*

Annual meetings are important in the life of a church family. Paragraph 247.3 in the Book of Discipline requires each church to hold a conference annually to review and evaluate the ministry of the church, receive reports, and adopt goals recommended by the church council for next year. Working with the DS, each church can call a church or charge conference for this work. A *charge* conference is the basic governing body of the local church and is comprised of the church council (administrative board or leadership team) and all retired clergy within the local church, while a *church* conference invites broader participation with all members having the right to attend and vote.

#### WELCOME AND GREETING

District Superintendent, Rev. Lynn Miller Jackson

#### OPENING PRAYER TIME

Lay Leadership

Lay Leadership offers prayer for the congregation and those gathered.

#### VIDEO DEVOTION

Bishop Karen Oliveto

"Give Me Your Hand" ~ Scripture: *2 Kings 10:15*

<https://vimeo.com/866426356?share=copy>

#### SACRED BUSINESS

District Superintendent

(All are public documents and should be available for review by congregational members)

- Election of Recording Secretary
- Report of the Pastor
- Leadership Report (Nominations) for 2024 (vote)
- Approval of 2024 Clergy Compensation (vote)
- 2024 Budget (if available).
- Approval of Candidates for Ministry (if applicable)
- 2023 Membership and Worship Attendance Report (including those who have died in the past year)
- Commitment to Connectional Giving for 2024
- Other business as needed

#### CELEBRATION OF FAITHFUL MINISTRY

Pastor and Lay Leadership

Highlighting ways Christ has changed lives in your church and community this past year.

#### MISSION AND MINISTRY GOALS FOR 2024

Pastor and Lay Leadership

Priorities laid on the hearts of church leadership looking ahead to the next year.

#### OPEN DIALOGUE

District Superintendent

#### CLOSING PRAYER

District Superintendent

# Leadership Board 2024



**RICK OIALA**

**ROLE:** Finance, Co-Lay Leader  
**OCCUPATION:** NAI Landmark Real Estate  
**Year: 1**



**JENNIE CARD**

**ROLE:** Trustees  
**OCCUPATION:** US Forest Service  
**Year: 4**



**NANCY FLIKKEMA**

**ROLE:** Finance  
**OCCUPATION:** Small Business Manager  
**Year: 5**



**KATIE REAMS**

**ROLE:** Personnel  
**OCCUPATION:**  
**Year: 3**



**JANINA LAUVER**

**STAFF ROLE:** Communications Coordinator  
(Non-voting)



**BETTY MERTA**

**ROLE:** Lay Leader,



**ERIC HASTINGS**

**ROLE:** Finance  
**OCCUPATION:** Retired United States Marine  
**Year: 4**

**ROLE:** Trustees  
**OCCUPATION:**  
**Year:**

**ROLE:**  
**OCCUPATION:**  
**Year:**

**TO BE FILLED**  
**ROLE:** Justice Advocate  
**OCCUPATION:**  
**Year:**

**ROLE:** Trustees  
**OCCUPATION:**  
**Year:**



**MARK KOZUBAL**

**ROLE:** Finance  
**OCCUPATION:** Chief Science Officer Natures Fynd  
**Year: 2**

**ROLE:** Personnel  
**OCCUPATION:**  
**Year:**

**ROLE:** Lead Pastor  
(Non-voting)

**REV. ZACH BECHTOLD**



**STAFF ROLE:** Treasurer  
(Non-voting)

**CHRISTIAN GARCIA**

## Leadership Board 2024



**REV MEL ROBERTS**

**ROLE:** Pastor Of  
Spiritual  
Connection  
(Non-voting)



**PASTOR MARI-EMILIE  
ANDERSON**

**ROLE:**  
Pastor of Nurture  
Care  
(Non-voting)





## 2023 Church/Charge Conference

### ANNUAL REPORT ON MEMBERSHIP AND WORSHIP ATTENDANCE

(This report does not replace the information in the statistical reports but is used all year by the district offices. It also is the way your congregation observes how they are doing in discipleship)

**Name of Church:** *Bozeman United Methodist Church*

**Baptisms:**

Number of infants, children, youth and adults baptized since last Church/Charge Conference? 2

**Professions of Faith:**

Number received on profession of faith since last Church/Charge Conference? 0

**Total Professing (Full) Members as of \_\_\_\_\_ October 20\_\_\_\_\_, 2023. 425**

**Worship Attendance (average for 2023 to-date): 123**

**Worship Attendance \*On-Line (average for 2023 to-date): 173**

\*On-Line includes Facebook, YouTube, and other streaming services

**CHANGE IN MEMBERSHIP BY CHARGE CONFERENCE ACTION:**

**Names for First Reading (to be voted for recommendation to next year's church/charge conference to be removed as members from church rolls, see Discipline ¶230-231). NA**

(Instructions: For multiple names, press [Enter/Return] after each entered name to enter another name; Press [Tab] or click on next field to complete this field and move to next)

**Names for Removal from Membership this Charge Conference (second reading, according to Discipline ¶230-231). NA**

(Instructions: For multiple names, press [Enter/Return] after each entered name to enter another name; Press [Tab] or click on next field to complete this field and move to next)

**Names for Reenlistment as Members this Charge Conference (according to Discipline ¶230-231) NA**

(Instructions: For multiple names, press [Enter/Return] after each entered name to enter another name; Press [Tab] or click on next field to complete this field and move to next)

**Names of Members attending colleges and universities (according to Discipline ¶232) NA**





# Report of the Trustees

The trustees are amenable to the Charge Conference and as such are required to make an annual report

(¶ 2550). Additional reports should be made as requested by the Charge Conference or Church Council or equivalent. Numbers in parentheses refer to paragraphs in the 2016 Book of Discipline.

*Copies of this report should be filed with the recording secretary, pastor, district superintendent and the board of trustees.*

**Bozeman United Methodist Church** Church \_\_\_\_\_ Charge \_\_\_\_\_  
**Montana West** District **Mountain Sky** Annual Conference

For the period beginning \_\_\_\_\_, and ending \_\_\_\_\_  
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

1. Organization for the present conference year was effective (date) \_\_\_\_\_, by electing the following officers (no less than three, and up to nine persons):

	Name	Term Expires
President	Jennie Card	2025
Vice President		
Secretary	Janna Lauver	Staff
Treasurer	Christian Garcia	Staff
Member	Amy Woessner	Property Admin
Member		
Member		
Member		
Member		

2. Is the local church incorporated (¶2529.1a)?  Yes  No

3. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (¶¶2536, 2538):

	Name(s)	Office	Book	Page
Church Buildings	Bozeman UMC	Gallatin County		
Church Buildings				
Parsonages	Bozeman UMC	Gallatin County		
Parsonages				
Other	BUMC - Annex	Gallatin County		
Other	Christus Collegium	Gallatin County		

b. Who is the custodian of deeds and other legal papers? Christian Garcia, Amy Woessner, Jennie Card

c. Where are they kept? Safety Deposit Box at First Interstate Bank

4. Does each deed contain trust clause (¶2503)?  Yes  No

5. Do you have a long-term plan for the replacement of facilities and equipment as they deteriorate?  Yes  No

6. a. Insurance (¶2533.2, 2550.7)

Item Insured/ Insurance	Replacement Value	Amount of Coverage	Type of Coverage	Company	Restricted By Coinsurance (Yes or No and amount)		Expires When
Church Buildings	\$4,943,000	\$5,000,000	Property	Church Mutual	Y <input type="checkbox"/>	Amount::	
					N <input checked="" type="checkbox"/>		
Parsonages	\$645,000	\$800,000	Property	Church Mutual	Y <input type="checkbox"/>	Amount:	
					N <input checked="" type="checkbox"/>		
Church Furnishings and Equipment	\$1,000,000	\$1,000,000	Property	Church Mutual	Y <input type="checkbox"/>	Amount:	
					N <input checked="" type="checkbox"/>		
Parsonage Furnishings and Equipment	\$42,000	\$42,000	Property	Church Mutual	Y <input type="checkbox"/>	Amount:	
					N <input checked="" type="checkbox"/>		
Vehicle(s)	\$ NA	\$5,000,000	Liability	Church Mutual	Y <input type="checkbox"/>	Amount:	
					N <input checked="" type="checkbox"/>		
General Liability		\$5,000,000	Liability	Church Mutual	Y <input type="checkbox"/>	Amount:	
					N <input checked="" type="checkbox"/>		
Worker's Compensation				MT State Fund	Y <input type="checkbox"/>	Amount:	
					N <input checked="" type="checkbox"/>		
Directors and Officers/Errors and Omissions/Crime		\$1,000,000	Liability	Church Mutual	Y <input type="checkbox"/>	Amount:	
					N <input checked="" type="checkbox"/>		
Professional Liability Coverage (Including Sexual Misconduct)		\$7,000,000	Liability	Church Mutual	Y <input type="checkbox"/>	Amount:	
					N <input checked="" type="checkbox"/>		

b. Have the buildings been inspected for fire and other safety hazards within the past year?  Yes  No

c. Have you assessed the replacement value within the last 5 years?  Yes  No

d. Who performed the assessment?

e. Does the church have a Safe Sanctuary Policy?  Yes  No

f. Is the amount of insurance adequate?  Yes  No

(to determine adequacy of coverage, please use the GCFA Insurance Worksheet found at [https://www.gcfa.org/media/2629/minimum-insurance-requirements-november\\_2019\\_revision-final.pdf](https://www.gcfa.org/media/2629/minimum-insurance-requirements-november_2019_revision-final.pdf))

7. a. Has an annual accessibility audit for church properties been conducted (§ 2533.6)?  Yes  No

(attach as a report; an example accessibility audit form may be found at <http://www.gcfa.org/forms-and-resources>)

b. If needed, have you developed an accessibility plan?  Yes  No (Attach plan)

8. Provide a detailed list of income-producing and permanent funds:

Item	Date Received	Amount	Where Invested	Income	How Income is Used for Ministry
BUMC Endowment	Dec 2020	\$321,748.52	D.A. Davidson	-	NA
Campus Endowment	Dec 2020	\$134,961.65	D.A. Davison	\$3865.73	Program Ministry
Trustees Endowment	Dec 2020	\$55,448.89	D.A. Davidson	\$2357.62	Building Repair

(Attach as a supplement a statement "clarifying the manner in which these investments made a positive contribution toward the realization of the goals outlined in the Social Principles of the church and showing the investments are socially responsible..." § 2533.5 and § 2550.9)

President of Trustees \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

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**Annual Report of the Board of Trustees, 2022**

Prepared and edited by the General Council on Finance and Administration and authorized as the official form for this purpose.



## MSC 2024 Annual Clergy Compensation - Parsonage Provided-Full Time

Pastor's Name: Zachary Bechtold Effective Date: 1-Jan-24  
 Church: \_\_\_\_\_ City: \_\_\_\_\_  
 District:  Eastern Southcentral/CO  CO/Front Range  UT/WCO  WY  MT-East  MT-West

This appointment is: <b>Ordained, AM, LLP COS complete</b>		<b>LLP, COS in process</b>			
<b>Minimum Required Cash *</b>		<b>Minimum Required Cash **</b>		<b>2024 HealthFlex Premium Credit* - Line H.3</b>	
(check one)	Salary - Line A.1	(check one)	Salary - Line A.1		
<input checked="" type="checkbox"/> Full Time	\$42,683.00	<input checked="" type="checkbox"/>	\$38,683.00	Single	\$14,256.00
3/4 Time	\$32,012.00		\$29,012.00	Two-party	\$14,256.00
1/2 Time	\$21,342.00		\$19,342.00	Family	\$14,256.00
1/4 Time	\$10,671.00		\$9,671.00	<b>(Full Time Only)</b>	*Church's obligation

<b>A. Salary</b>	
A.1. Cash Salary Provided	\$70,307.80
A.2. Cash Housing Allowance Provided	XXXXXXXX
A.3. Taxable Payment in Lieu of Health Insurance	
A.4. Total Base Cash Salary	\$70,307.80

<b>3. Housing</b>	
Does the pastor live in a parsonage?	YES
<b>For Pension Calculation Purposes</b>	
B.1. This is 25% of A.4.	\$17,576.95
B.2. Designated Cash Based Parsonage Allowance (Included in A.1. Above)	
<b>This must be substantiated by a signed agreement.</b>	

<b>3. Housing Expenses Paid Directly by Church</b>	
C.1. Parsonage Improvement-no mortgages	
C.2. Parsonage Utilities	
C.3. Parsonage Furnishings	
C.4. Parsonage Maintenance	
C.5. Parsonage Other	\$6,500.00
C.6. Total (C.1. thru C.5.)	\$6,500.00

<b>D. Accountable Reimbursement Accounts</b>	
D.1. Includes the following: Continuing Education, Books, Periodicals, Publications, Professional Associations, Annual Conference Costs, Mileage/Travel, Other	\$5,000.00
D.2. Total	\$5,000.00

<b>E. Net Compensation Calculation</b>	
E.1. Total Cash (A.4.)	\$70,307.80
E.2. UMPIP / 403(b) Salary Reduction	\$4,000.00
E.3. MRA and/or HSA-Medical Reimbursement Account DCA-Dependent Care Account	
E.4. Pastor Share of HealthFlex premium	
E.5. Subtract E.2., E.3. and E.4. from E.1. to get net income	
Deductions are not subject to Charge Conference approval.	\$66,307.80

<b>F. Clergy Retirement Security Program (CRSP)</b>	
F.1. Total Cash (A.4.)	\$70,307.80
F.2. Add parsonage value	
B.1. if parsonage is provided	\$17,576.95
F.3. Add F.1. and F.2. to determine CRSP Compensation	\$87,884.75

<b>G. Comprehensive Protection Plan (CPP)</b>	
G.1. Total Cash (A.4.)	\$70,307.80
G.2. Add parsonage value	
B.1. if parsonage is provided	\$17,576.95
G.3. Add G.1. and G.2. to determine CPP Compensation	\$87,884.75
<i>Note: G.3. Maximum in 2024 is \$156,584</i>	

<b>H. Clergy Benefits Calculation Summary</b>	
H.1. CRSP Contributions paid directly to the Conference Office	\$11,425.00
H.2. CPP Contributions paid directly to the Conference Office	\$2,636.50
H.3. HealthFlex Premium Credit (above)	\$14,256.00
H.4. Optional "extra" HealthFlex paid by church	
H.5. Total (H.1. thru H.4.)	\$28,317.50

Pastor's Signature and Date \_\_\_\_\_

SPRC Chair or Treasurer Signature \_\_\_\_\_

District Superintendent (or presiding elder) Signature \_\_\_\_\_

<b>Summary of Costs to Church:</b>	
Total Base Cash Salary (A.4.)	\$70,307.80
Parsonage Housing Expense (C.6.)	\$6,500.00
Reimbursable Items (D.2.)	\$5,000.00
Clergy Benefits (H.5.)	\$28,317.56
<b>Total Church Budget Impact</b>	<b>\$110,125.36</b>

<b>Summary of Clergy Compensation:</b>	
Total Base Cash Salary (A.4.)	\$70,307.80
Less: Payroll Deductions (E.2., E.3., E.4.)	\$4,000.00
<b>Total Net Compensation to Clergy</b>	<b>\$66,307.80</b>

\* Elders, Deacons, Associate Members and LLP who have completed course of study.  
 \*\* LLP who have completed licensing school.

Complete and mail or e-mail to: **Your Local District Office and your District Superintendent**

## MSC 2024 Annual Clergy Compensation - Parsonage Provided-Full Time

Pastor's Name: Melinda Roberts Effective Date: 24-Jan  
 Church: BUMC/LWUMC City: Bozeman/Belgrade  
 District:  Eastern Southcentral/CO  CO/Front Range  UT/WCO  WY  MT-East  MT-West

This appointment is: **Ordained, AM, LLP COS complete**      **LLP, COS in process**

	<b>Minimum Required Cash *</b>	<b>Minimum Required Cash **</b>
(check one)	<b>Salary - Line A.1</b>	<b>Salary - Line A.1</b>
<input checked="" type="checkbox"/> Full Time	\$42,683.00	<input checked="" type="checkbox"/> \$38,683.00
3/4 Time	\$32,012.00	\$29,012.00
1/2 Time	\$21,342.00	\$19,342.00
1/4 Time	\$10,671.00	\$9,671.00

	<b>2024 HealthFlex Premium Credit* - Line H.3</b>
	Single \$14,256.00
	Two-party \$14,256.00
	Family \$14,256.00
	(Full Time Only) *Church's obligation

<b>A. Salary</b>	
A.1. Cash Salary Provided	\$52,211.60
A.2. Cash Housing Allowance Provided	XXXXXXXXXX
A.3. Taxable Payment in Lieu of Health Insurance	
A.4. Total Base Cash Salary	\$52,211.60

<b>B. Housing</b>	
Does the pastor live in a parsonage?	YES
<b>For Pension Calculation Purposes</b>	
B.1. This is 25% of A.4.	\$13,052.90
B.2. Designated Cash Based Parsonage Allowance (Included in A.1. Above)	
<b>This must be substantiated by a signed agreement.</b>	

<b>C. Housing Expenses Paid Directly by Church</b>	
C.1. Parsonage Improvement-no mortgages	
C.2. Parsonage Utilities	\$3,500.00
C.3. Parsonage Furnishings	
C.4. Parsonage Maintenance	\$600.00
C.5. Parsonage Other	\$400.00
C.6. Total (C.1. thru C.5.)	\$4,500.00

<b>D. Accountable Reimbursement Accounts</b>	
D.1. Includes the following: Continuing Education, Books, Periodicals, Publications, Professional Associations, Annual Conference Costs, Mileage/Travel, Other	\$3,500.00
D.2. Total	\$3,500.00

  
 Pastor's Signature and Date

<b>E. Net Compensation Calculation</b>	
E.1. Total Cash (A.4.)	\$52,211.60
E.2. UMPIP / 403(b) Salary Reduction	\$1,800.00
E.3. MIRA and/or HSA-Medical Reimbursement Account DCA-Dependent Care Account	\$600.00
E.4. Pastor Share of HealthFlex premium	\$300.00
E.5. Subtract E.2., E.3. and E.4. from E.1. to get net income	
Deductions are not subject to Charge Conference approval.	\$49,511.60

<b>F. Clergy Retirement Security Program (CRSP)</b>	
F.1. Total Cash (A.4.)	
F.2. Add parsonage (C.6.)	
F.3. Add D.1. and D.2. to parsonage	
F.4. Add F.1., F.2. and F.3. to get total	
F.5. CRSP Contribution	

<b>G. Comprehensive Production Plan (CPP)</b>	
G.1. Total Cash (A.4.)	
G.2. Add parsonage (C.6.)	
G.3. Add D.1. and D.2. to parsonage	
G.4. Add G.1., G.2. and G.3. to get total	
G.5. CPP Contribution	

<b>H. Clergy Benefits Calculation Summary</b>	
H.1. CRSP Contributions paid directly to the Conference Office	\$8,484.39
H.2. CPP Contributions paid directly to the Conference Office	\$1,957.94
H.3. HealthFlex Premium Credit (above)	\$14,256.00
H.4. Optional "extra" HealthFlex paid by church	
H.5. Total (H.1. thru H.4.)	\$24,698.32

SPRC Chair or Treasurer Signature

District Superintendent (or presiding elder) Signature

<b>Summary of Costs to Church:</b>	
Total Base Cash Salary (A.4.)	\$52,211.60
Parsonage Housing Expense (C.6.)	\$4,500.00
Reimbursable Items (D.2.)	\$3,500.00
Clergy Benefits (H.5.)	\$24,698.32
<b>Total Church Budget Impact</b>	<b>\$84,909.92</b>

<b>Summary of Clergy Compensation:</b>	
Total Base Cash Salary (A.4.)	\$52,211.60
Less: Payroll Deductions (E.2., E.3., E.4.)	\$2,700.00
<b>Total Net Compensation to Clergy</b>	<b>\$49,511.60</b>

\* Elders, Deacons, Associate Members and LLP who have completed course of study.  
 \*\* LLP who have completed licensing school.

Complete and mail or e-mail to: **Your Local District Office and your District Superintendent**



## 2024 Annual Clergy Compensation

This form is voluntary, the combined comp form needs to be done as the official document

**Pastor**     Melinda Roberts    

**Bozeman/Living Waters**

**Compensation Package is provided:**

<b>Salary</b>	<b>Total</b>	<b>LWUMC Church A</b>	<b>BUMC Church B</b>
A.1 Cash Salary	\$52,211.60	\$25,720.00	\$26,491.60
A.2 Cash Housing	\$0.00		
A.3 Taxable Health Ins	\$0.00		
<b>A.4 Total Base Cash Salary</b>	<b>\$52,211.60</b>	<b>\$25,720.00</b>	<b>\$26,491.60</b>
<b>B. Housing</b>			
B.1 For Pension Calculation (only if parsonage)	\$13,052.90	\$6,430.00	\$6,622.90
B.2 Designated Cash Based Parsonage	\$0.00	\$0.00	\$0.00
<b>C. Housing Expenses</b>			
C.1 Parsonage Improvement -no mortgages	\$3,500.00		\$3,500.00
C.2 Parsonage Utilities	\$0.00		
C.3 Parsonage Furnishings	\$0.00		
C.4 Parsonage Maintenance	\$600.00		\$600.00
C.5 Parsonage Other	\$400.00		\$400.00
<b>C.6 Total</b>	<b>\$4,500.00</b>	<b>\$0.00</b>	<b>\$4,500.00</b>
<b>D. Accountable Reimbursement Accounts</b>			
D.1	\$3,500.00	\$1,750.00	\$1,750.00
<b>D.2 Total</b>	<b>\$3,500.00</b>	<b>\$1,750.00</b>	<b>\$1,750.00</b>
<b>E. Net Compensation Calculation</b>			
E.1 Total Cash	\$52,211.60	\$25,720.00	\$26,491.60
E.2 UMPIP Salary Reduction	\$1,800.00	\$900.00	\$900.00
E.3 FSA -MRA -Medical Reimbursement Account	\$600.00	\$300.00	\$300.00
FSA -DCA -Medical Reimbursement Account	\$300.00	\$150.00	\$150.00
HSA - Health Reimbursement Account	\$0.00		
E.4. Pastor Share of HealthFlex Premium	\$0.00		
<b>E.5 Net Income</b>	<b>\$49,511.60</b>	<b>\$24,370.00</b>	<b>\$25,141.60</b>
(Subtract E2, E3 and E4 from E1)			



**H. Clergy Benefits Calculation Summary**

		How much is each church g	
H.1 CRSP Contributions (UMPIP is 1/2)	\$8,484.39	\$4,242.19	\$4,242.20
H.2 CPP Contributions	\$1,957.94	\$978.97	\$978.97
H.3 HealthFlex Paid	\$14,256.00	\$7,128.00	\$7,128.00
H.4 Other Local Church Benefits	\$0.00		
H.5 Total	\$24,698.33	\$12,349.16	\$12,349.17

**Summary of Clergy Compensation:**

Total Base Cash Salary (A.4)	\$52,211.60	\$25,720.00	\$26,491.60
Less: Payroll Deductions (E.2., E.3 and E.4.)	\$2,700.00	\$1,350.00	\$1,350.00
Total Net Compensation to Clergy	\$49,511.60	\$24,370.00	\$25,141.60

**Summary of Costs to Church:**

Total Base Cash Salary (A.4)	\$52,211.60	\$25,720.00	\$26,491.60
Parsonage Housing Expense (C.6)	\$4,500.00	\$0.00	\$4,500.00
Reimbursable Items (D.2)	\$3,500.00	\$1,750.00	\$1,750.00
Clergy Benefits (H.5)	\$24,698.33	\$12,349.16	\$12,349.17
Total Church Budget Impact	\$84,909.93	\$39,819.16	\$45,090.77

**Notes:**

Section E is applicable to which churches are actually doing the payroll

## MSC 2024 Annual Clergy Compensation - Supply Pastor

Pastor's Name: Mari-Emilie Anderson Effective Date: 1-Jan-24  
 Church: \_\_\_\_\_ City: \_\_\_\_\_  
 District:  Eastern Southcentral/CO  CO Front Range  UT/WCO  WY  MT-East  MT-West

This appointment is: **Minimum Required Cash**  
 (check one) **Salary - Line A.1** **Supply Pastor does not need to meet Minimum Cash**

<input checked="" type="checkbox"/> Full Time	\$38,683.00	<input checked="" type="checkbox"/> Supply Pastor
<input type="checkbox"/> 3/4 Time	\$29,012.00	
<input type="checkbox"/> 1/2 Time	\$19,342.00	
<input type="checkbox"/> 1/4 Time	\$9,671.00	

<b>A. Salary</b>	
A.1. Cash Salary Provided	\$38,563.00
A.2. Cash Housing Allowance Provided	
A.3. Taxable Payment in Lieu of Health Insurance	
A.4. Total Base Cash Salary	\$38,563.00

<b>3. Housing</b>	
Does the pastor live in a parsonage? Yes/No	Yes
<b>For Pension Calculation Purposes</b>	
B.1. This is 25% of A.3.	XXXXXXXX
B.2. Designated Cash Based Housing Allowance	\$0.00
This must be substantiated by a signed resolution.	

<b>3. Housing Expenses Paid Directly by Church</b>	
C.1. Parsonage Improvement-no mortgages	
C.2. Parsonage Utilities	\$4,250.00
C.3. Parsonage Furnishings	
C.4. Parsonage Maintenance	
C.5. Parsonage Other	\$21,600.00
C.6. Total (C.1. thru C.5.)	\$25,850.00

<b>D. Accountable Reimbursement Accounts</b>	
D.1. Includes the following: Continuing Education, Books, Periodicals, Publications, Professional Associations, Annual Conference Costs, Mileage/Travel, Other	\$3,500.00
D.2. Total	\$3,500.00

<b>E. Net Compensation Calculation</b>	
E.1. Total Cash (A.4.)	\$38,563.00
E.2. UMPIP / 403(b) Salary Reduction	
E.3. Subtract E.2. from E.1. to get net income Deductions are not subject to Charge Conference approval.	\$38,563.00

<b>F. Clergy Retirement Security Program (CRSP)</b>	
F.1. Total Cash (A.4.)	XXXXXXXX
F.2. Add parsonage value B.1. if Parsonage is provided	XXXXXXXX
F.3. Add F.1. and F.2. to determine CRSP Compensation	XXXXXXXX

<b>G. Comprehensive Protection Plan (CPP)</b>	
G.1. Total Cash (A.4.)	XXXXXXXX
G.2. Add parsonage value B.1. if parsonage is provided	XXXXXXXX
G.3. Add G.1. and G.2. to determine CPP Compensation	XXXXXXXX

<b>H. Clergy Benefits Calculation Summary</b>	
H.1. CRSP Contributions paid directly to the Conference Office	XXXXXXXX
H.2. CPP Contributions paid directly to the Conference Office	XXXXXXXX
H.3. HealthFlex paid	XXXXXXXX
H.4. Other Local Church Benefits	
H.5. Total (H.1. thru H.4.)	\$0.00

Pastor's Signature and Date \_\_\_\_\_

SPRC Chair or Treasurer Signature \_\_\_\_\_

District Superintendent (or presiding elder) Signature \_\_\_\_\_

<b>Summary of Costs to Church:</b>	
Total Base Cash Salary (A.4.)	\$38,563.00
Parsonage Housing Expense (C.6.)	\$25,850.00
Reimbursable Items (D.2.)	\$3,500.00
Clergy Benefits (H.5.)	\$0.00
<b>Total Church Budget Impact</b>	<b>\$67,913.00</b>

<b>Summary of Clergy Compensation:</b>	
Total Base Cash Salary (A.4.)	\$38,563.00
Less: Payroll Deductions (E.2. and E.3.)	\$0.00
<b>Total Net Compensation to Clergy</b>	<b>\$38,563.00</b>

Complete and mail or e-mail to: **Your Local District Office and your District Superintendent**

## 2024 Annual Clergy Compensation

This form is voluntary, the combined comp form needs to be done as the official document

**Pastor**     Mari-Emilie Anderson    

**Two (Three)-Point Charge:**     3QT Livingston: Holbrook & Grace, Pine Creek, Cldye Park. 1QT Bozeman    

**Compensation Package is provided:**

<b>Salary</b>	<b>Total</b>	<b>Church A</b>	<b>Church B</b>	<b>Church C</b>
A.1 Cash Salary	\$38,563.20	\$28,922.40	\$9,640.80	
A.2 Cash Housing	\$0.00			
A.3 Taxable Health Ins	\$0.00			
A.4 Total Base Cash Salary	\$38,563.20	\$28,922.40	\$9,640.80	\$0.00
 <b>B. Housing</b>				
B.1 For Pension Calculation (only if parsonage)	\$9,640.80	\$7,230.60	\$2,410.20	\$0.00
B.2 Designated Cash Based Parsonage	\$0.00	\$0.00	\$0.00	\$0.00
 <b>C. Housing Expenses</b>				
C.1 Parsonage Improvement -no mortgages	\$0.00	\$0.00	\$0.00	
C.2 Parsonage Utilities	\$4,250.00	\$3,187.50	\$1,062.50	
C.3 Parsonage Furnishings	\$0.00			
C.4 Parsonage Maintenance	\$0.00			
C.5 Parsonage Other	\$21,600.00	\$16,200.00	\$5,400.00	
C.6 Total	\$25,850.00	\$19,387.50	\$6,462.50	\$0.00
 <b>D. Accountable Reimbursement Accounts</b>				
D.1	\$3,500.00	\$2,625.00	\$875.00	
D.2 Total	\$3,500.00	\$2,625.00	\$875.00	\$0.00
 <b>E. Net Compensation Calculation</b>				
E.1 Total Cash	\$38,563.20	\$28,922.40	\$9,640.80	\$0.00
E.2 UMPIP Salary Reduction	\$0.00			
E.3 FSA -MRA -Medical Reimbursement Account	\$0.00			
FSA -DCA -Medical Reimbursement Account	\$0.00			
HSA - Health Reimbursement Account	\$0.00			
E.4. Pastor Share of HealthFlex Premium	\$0.00			
E.5 Net Income	\$38,563.20	\$28,922.40	\$9,640.80	\$0.00
(Subtract E2, E3 and E4 from E1)				



**H. Clergy Benefits Calculation Summary**

How much is each church going to pay?

H.1 CRSP Contributions (UMPIP is 1/2)	\$0.00			
H.2 CPP Contributions	\$0.00			
H.3 HealthFlex Paid	\$0.00			
H.4 Other Local Church Benefits	\$0.00			
H.5 Total	\$0.00	\$0.00	\$0.00	\$0.00

**Summary of Clergy Compensation:**

Total Base Cash Salary (A.4)	\$38,563.20	\$28,922.40	\$9,640.80	\$0.00
Less: Payroll Deductions (E.2., E.3 and E.4.)	\$0.00	\$0.00	\$0.00	\$0.00
Total Net Compensation to Clergy	\$38,563.20	\$28,922.40	\$9,640.80	\$0.00

**Summary of Costs to Church:**

Total Base Cash Salary (A.4)	\$38,563.20	\$28,922.40	\$9,640.80	\$0.00
Parsonage Housing Expense (C.6)	\$25,850.00	\$19,387.50	\$6,462.50	\$0.00
Reimbursable Items (D.2)	\$3,500.00	\$2,625.00	\$875.00	\$0.00
Clergy Benefits (H.5)	\$0.00	\$0.00	\$0.00	\$0.00
Total Church Budget Impact	\$67,913.20	\$50,934.90	\$16,978.30	\$0.00

**Notes:**

Section E is applicable to which churches are actually doing the payroll




# Report of the Pastor

The report of the pastor shall include the names of all persons involved in the changes in membership and other items as outlined in the 2016 *Book of Discipline* (§§ 234, 340). This report should cover as fully as possible the work of the pastor. Care should be taken not to duplicate the reports of the Church Council, committees, organizations, and officers of the charge.

*Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of witness or evangelism ministries.*

Bozeman United Methodist Church Church \_\_\_\_\_ Charge \_\_\_\_\_  
Montana West District Mountain Sky Annual Conference  
 For the period beginning Dec 22, 2022 and ending Nov 5<sup>th</sup>, 2023  
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

1. List those who have been received into baptized membership since the last report.  
*(Attach as a supplement.)*
2. List those who have been received into professing membership since the last report.  
*(Attach as a supplement.)*
  - a. On profession of faith or restored.
  - b. From other United Methodist churches.
  - c. From other non-United Methodist churches.
3. List those who have been removed from the professing membership since the last report.  
*(Attach as a supplement.)*
  - a. By action of the Charge Conference, or trial court, or by withdrawal.
  - b. By transfer to other United Methodist churches.
  - c. By transfer to other non-United Methodist churches.
  - d. By death.
4. Have the membership records and rolls been audited (§231)?  Yes  No  
If not, why not?
5. The Pastor shall give a report on the state of the church and an account of pastoral ministry as it relates to (§ 340): providing support, guidance, and training to the lay membership in the church; ministering within the congregation and to the world; and administering the temporal affairs of the congregation. Include as a part of the report a statement outlining the pastor's program of continuing education and spiritual growth for the past year and plans for the year to come (§ 349). *(Attach as a supplement.)*

Signed   
 Printed Name Rev Zach Bechtold  
 Date 10-20-2023

## Report of the Pastor 2023

Bozeman United Methodist Church is a healthy and growing congregation and a vital congregation to Bozeman and the surrounding communities. BUMC has a high-functioning staff including an Administrative Assistant, Communications Director, Youth Director, Children's Director, Treasure, Music and Sr Adult Ministries Director, Mission Director, Preschool Director and Staff, two Digital Service leaders, a Sound Technician, a long list of musicians to lead worship. BUMC also has a very active Mission Team as well as a Social Justice Team. In 2024 we will continue to dream and find sacred space for all people to be the Body of Christ.

Bozeman UMC is thriving. In the last 18 months, we have seen a renewal of energy and excitement. We have not only seen people return to church, and become more active, but we are also seeing new families and individuals join the church and get involved in a variety of ministries.

We have added two new clergy members to our team Pastor Mel Roberts (Pastor of Spiritual Connection, and Lead Pastor Living Waters UMC) and Pastor Mari-Emilie Anders (Pastor of Nurture Care and Lead Pastor Park Country UMCs). Both Pastor Mel and Pastor Mari-Emilie have made wonderful additions to BUMC and the surrounding communities. I look forward to our continued partnerships and ministry throughout the Valley.

Our Youth and Children's ministries have continued to grow and change over the last year. Aiden Fulton has taken over our Youth Group from Abbie Thompson and is running with it under the guidance of Pastor Mel. We plan to send Aiden to the Perkins School of Youth Ministry in Dallas, Tx in January 2024 for in depth training. Sam Stithe, our former Gathering Place Director has been leading our Children's Program for almost a year now and is gaining traction. Our Youth and Children's team continue to have a highly active program that connects deeply with the young people of the church.

BUMC has a thriving Sr Ministry led by long time staff member Ann Dickensheets who is doing incredible work in the life of our church and community. Ann has crafted several ministries that reach people right where they are in various stages of life.

BUMC Music ministry is thriving with multiple choirs, a brass ensemble, a praise band, countless accompanists, and handbells.

I would say the feather in the cap of BUMC is the Mission Team. Vickie Wilkinson passed on a fantastic and thriving team to Janet Colombo. Janet and her team continue to carry out mission work in Bozeman, across Montana with a partnership at Hayes Lodgepole, and across the world with active work in El Salvador and Angola.

2024 will bring new and exciting ministry, new worship services, outreach, and mission opportunities!



I wrote in my Pastor's Report last year, how much I love being the lead pastor here at BUMC. That remains true. I cannot say enough about Bozeman United Methodist Church. I love being here, my family loves being a part of the community in Bozeman. From top to bottom, the people, the church, the community, and the area we truly feel called to be a part of the amazing work the Holy Spirit is doing here in the Gallatin Valley.

I cannot wait to see how we Do Good... together in the years to come!

Do Good...  
Pastor Zach

Good people of BUMC!

Seems like just yesterday that I was arriving in Montana! There has been much to learn whether that be systems, technology or people's names. I believe I am making progress in each of those areas, and I am always learning.

Both churches have been so welcoming to Kasey and I. I would like to express my gratitude for this welcome as well as the patience that has been shown to us as we learn the ropes.

I am looking forward to many fruitful years of ministry together.

Be the church,  
Pastor Mel

Report of the Pastor for Bozeman UMC  
Mari-Emilie Anderson – Associate Pastor for Nurture Care

I became a part of BUMC as Associate Pastor for Nurture Care in January 2023. I am assigned quarter time at Bozeman UMC. I have been establishing a relationship with the staff in attending staff meetings, attended meetings of the Leadership Team, have met with the Stephen Minister Team (which is a part of Nurture Care), and attended the Mission Team retreat to learn about its areas of mission and how it differs from Nurture Care. I have enjoyed getting to know the congregation by attending Sunday worship on the fourth Sundays of the month. In addition, I have visited members of the congregation at senior facilities, nursing homes, and at their own homes.

My primary charge is that of developing a ministry of nurture care. A few years prior to my joining BUMC, a Nurture Care ministry did exist. However, due to changes that took place and to the pandemic, this ministry was in need of resuscitation. With the help and insight of Betty Merta, Lay Leader, the process of reviving Nurture Care began. We had several meetings to discuss what Nurture Care had been, what it currently was, and what it could be. I perused the Nurture Care files and library to ascertain what resources already existed. Betty and I also discussed a new ministry, Neighbor to Neighbor, as a means to keep in contact with members of our church community who could not be physically present at church.

Betty put me in contact with some other members of the church and we now have a Nurture Team at its beginning stage. Linda Hospodor, Beth DeShazo, Chris Robison-Cox, and I have been brainstorming on how to best support the congregation and meet the current needs of our church community. We requested input from members of BUMC and are currently looking at that information. We are excited to explore the possibilities of service for the Nurture Care Team and for BUMC.

As for my pastor's program of continuing education, I completed the prerequisite classes for Course of Study at Saint Paul School of Theology and will continue to take classes so as to complete all 20 courses required of a Local Licensed Pastor. For spiritual growth, I attended the Clergywomen's Retreat, read various books, and am currently attending the conference-wide study group for "The Work of the People" video series.

I am grateful to be a part of Bozeman UMC and to work with this staff and this amazing church community as we journey together following Jesus transforming ourselves and our world in love.

Pastor Mari-Emilie Anderson





## Clergy Continuing Formation Annual Report

Date: 10-20-2023 For calendar year: 2024

Name: Zach Bechtold District: Montana West

Church or Extension Ministry: Bozeman United Methodist Church

The Mountain Sky Conference Board of Ordained Ministry has established minimum continuing formation standards for every full and associate member of the Annual Conference: 2 CEUs (20 contact hours) each year and/or a minimum of 10 CEUs (100 contact hours) per quadrennium.

This annual report helps us be accountable to one another and also helps the board know how to help meet the continuing formation needs of the clergy. All information will be collated and studied by the board. In addition, failure to complete this report at the end of each calendar year will disqualify you from receiving funding from the Ministerial Education Fund the following year.

When and where did you last attend a Conference Church Ethics and Sexual Misconduct Prevention Training? Online 2021

Name up to three books that you have read this year for continuing formation and spiritual growth and that you recommend to others:

Author: Alan D Wolfelt Title: Understanding Your Gift

Author: Kenneth Carter Title: Embracing The Wideness

Author: Lenard Sweet Title: Me And We

Name up to three activities that impact you that are outside your ministry responsibilities:

1. Family Time

2. Kayaking and Hiking

3. Winter Sports

List up to three resources that nourish you when you are wounded, hurting and/or disillusioned:

1. Running

2. quiet time and prayer

3. Family

List the continuing formation and/or spiritual growth events in which you participated during the last calendar year, Jan. 1-Dec. 31, along with the CEU value. Assign one CEU to 10 contract hours.

Event: Clergy Orders Date(s): Oct 2023 CEUs:     

Event: Rural Church Rising Date(s): Oct 2023 CEUs:     

Event: \_\_\_\_\_ Date(s): \_\_\_\_\_ CEUs: \_\_\_\_\_

Are there particular educational events/classes that you want to attend this year?

Event/Class: Leadership Institute Leader/instructor: Adam Hamilton

Event/Class: \_\_\_\_\_ Leader/instructor: \_\_\_\_\_

Event/Class: \_\_\_\_\_ Leader/instructor: \_\_\_\_\_

Have you made any progress this past year in learning conversational Spanish or another new language that will help you communicate with your current or future congregations and the people around them?

NA

\_\_\_\_\_

\_\_\_\_\_

Do you have any other plans for continuing formation this year? Please list up to three:

1. Leadership Development

2. Renewal Leave

3. \_\_\_\_\_

**Send completed report by Jan. 15 to your district superintendent and:**

Rev. Todd Scranton, Continuing Formation Coordinator, Board of Ordained Ministry  
First United Methodist Church, 108 E 18<sup>th</sup> St, Cheyenne, WY 82001  
Phone: (307) 632-1410  
E-mail: [scrantontw@gmail.com](mailto:scrantontw@gmail.com)



## Clergy Continuing Formation Annual Report

Date: Nov 5, 2023 For calendar year: 2023

Name: Melinda Roberts District: Montana West

Church or Extension Ministry: Bozeman UMC/Living Waters UMC

The Mountain Sky Conference Board of Ordained Ministry has established minimum continuing formation standards for every full and associate member of the Annual Conference: 2 CEUs (20 contact hours) each year and/or a minimum of 10 CEUs (100 contact hours) per quadrennium.

This annual report helps us be accountable to one another and also helps the board know how to help meet the continuing formation needs of the clergy. All information will be collated and studied by the board. In addition, failure to complete this report at the end of each calendar year will disqualify you from receiving funding from the Ministerial Education Fund the following year.

When and where did you last attend a Conference Church Ethics and Sexual Misconduct Prevention Training? Online 2020

Name up to three books that you have read this year for continuing formation and spiritual growth and that you recommend to others:

Author: Walter Brueggemann Title: Ancient Echoes

Author: Mark Sayers Title: A Non-Anxious Presence

Author: Bessel van der Kolk Title: The Body Keeps Score

Name up to three activities that impact you that are outside your ministry responsibilities:

1. Involvement in my son's school

2. McChaplin

3. \_\_\_\_\_

List up to three resources that nourish you when you are wounded, hurting and/or disillusioned:

1. Going on adventures with my son

2. Getting out in nature (on the lake or in the mountains)



3. Connecting with friends and family

List the continuing formation and/or spiritual growth events in which you participated during the last calendar year, Jan. 1-Dec. 31, along with the CEU value. Assign one CEU to 10 contract hours.

Event: United Methodist History ACOS Date(s): Jan-Mar 23 CEUs: 3

Event: The Easer Stories w/Dominic Crossan Date(s): March 23 CEUs: 1/2

Event: \_\_\_\_\_ Date(s): \_\_\_\_\_ CEUs: \_\_\_\_\_

Are there particular educational events/classes that you want to attend this year?

Event/Class: United Methodist Polity ACOS Leader/instructor: GBHEM

Event/Class: United Methodist Doctrine ACOS Leader/instructor: GBHEM

Event/Class: \_\_\_\_\_ Leader/instructor: \_\_\_\_\_

Have you made any progress this past year in learning conversational Spanish or another new language that will help you communicate with your current or future congregations and the people around them?

No  
\_\_\_\_\_  
\_\_\_\_\_

Do you have any other plans for continuing formation this year? Please list up to three:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Send completed report by Jan. 15 to your district superintendent and:**

Rev. Todd Scranton, Continuing Formation Coordinator, Board of Ordained Ministry  
First United Methodist Church, 108 E 18<sup>th</sup> St, Cheyenne, WY 82001  
Phone: (307) 632-1410  
E-mail: [scrantontw@gmail.com](mailto:scrantontw@gmail.com)



# Clergy Continuing Formation Annual Report

Date: 11/1/2023 For calendar year: 2023

Name: Mari-Emilie Anderson District: Montana West

Church or Extension Ministry: Bozeman UMC

The Mountain Sky Conference Board of Ordained Ministry has established minimum continuing formation standards for every full and associate member of the Annual Conference: 2 CEUs (20 contact hours) each year and/or a minimum of 10 CEUs (100 contact hours) per quadrennium.

This annual report helps us be accountable to one another and also helps the board know how to help meet the continuing formation needs of the clergy. All information will be collated and studied by the board. In addition, failure to complete this report at the end of each calendar year will disqualify you from receiving funding from the Ministerial Education Fund the following year.

When and where did you last attend a Conference Church Ethics and Sexual Misconduct Prevention Training? Safe Gatherings - 8/11/2023 (online)

Spring 2023 Conference Church Ethics Training (online)

Name up to three books that you have read this year for continuing formation and spiritual growth and that you recommend to others:

Author: Thad Rutter Jr Title: Where the Heart longs to Go

Author: Brene' Brown Title: The Gifts of Imperfection

Author: Dutch Sheets Title: Intercessory Prayer

Name up to three activities that impact you that are outside your ministry responsibilities:

1. Being outdoors

2. Spending time with spouse + dog

3. Attending community events - booktalks at bookstores, events Shore Center

List up to three resources that nourish you when you are wounded, hurting and/or disillusioned:

1. My spouse + dog

2. friends

3. God & inspirational talks about God

List the continuing formation and/or spiritual growth events in which you participated during the last calendar year, Jan. 1-Dec. 31, along with the CEU value. Assign one CEU to 10 contract hours.

Event: Clergywomen's Retreat Date(s): \_\_\_\_\_ CEUs: \_\_\_\_\_

Event: District Conference Date(s): \_\_\_\_\_ CEUs: \_\_\_\_\_

Event: Clergy orders Date(s): \_\_\_\_\_ CEUs: \_\_\_\_\_

COS - Bible: Introduction Summer 2023  
COS - Theological Heritage 1: Introduction Summer 2023  
Are there particular educational events/classes that you want to attend this year?

Event/Class: \_\_\_\_\_ Leader/instructor: \_\_\_\_\_

Event/Class: \_\_\_\_\_ Leader/instructor: \_\_\_\_\_

Event/Class: \_\_\_\_\_ Leader/instructor: \_\_\_\_\_

Have you made any progress this past year in learning conversational Spanish or another new language that will help you communicate with your current or future congregations and the people around them?

I did not though I did take 3 years of Spanish in high school & I lived in Miami growing up.

Do you have any other plans for continuing formation this year? Please list up to three:

1. Worship Design Studies

2. \_\_\_\_\_

3. \_\_\_\_\_

**Send completed report by Jan. 15 to your district superintendent and:**

Rev. Todd Scranton, Continuing Formation Coordinator, Board of Ordained Ministry  
First United Methodist Church, 108 E 18<sup>th</sup> St, Cheyenne, WY 82001  
Phone: (307) 632-1410  
E-mail: [scrantontw@gmail.com](mailto:scrantontw@gmail.com)



**DISASTER PREPAREDNESS CONTACT INFORMATION**

Date 10-20-2023

**Emergency Notification** for (your name) Zach Bechtold Cell # 406-868-8695

Please provide the information as requested below and return to The Episcopal Office at the address listed above. This information will be placed in your Personnel file in case of emergency.

**First Person to Contact** – Name: Mikel Bechtold Relationship: Wife.

Phone Numbers (Land Line) : \_\_\_\_\_ Cell: 406-217-8041

Address 123 W Curtiss St, Bozeman, MT 59715

**Local Contact Person** – Name: Janna Lauver Relationship: Co-Worker

Phone Numbers (Land Line): \_\_\_\_\_ Cell: 406-698-0810

Address PO BOX 721 Three Forks, MT 50752

**Out of Area Person** – Name Fred Bechtold Relationship: Father

Phone Numbers (Land Line): \_\_\_\_\_ Cell: 806-729-1696

Address 7103 W Us Hwy 70, Plainview, Tx 79072

**Next of Kin** – Name: Mikel Bechtold Relationship: Wife

Phone Numbers (Land Line): \_\_\_\_\_ Cell: \_\_\_\_\_

Address \_\_\_\_\_

**Children – Name:**

**Phone Numbers**

**Address**

Zoe		
Noah		
Ryann		

**Grandchildren – Name:**

**Phone Numbers**

**Address**


Please Return a Copy to the Episcopal Office:  
Mountain Sky Conference of the United Methodist Church  
P.O. Box 462200  
Centennial, CO 80046





**DISASTER PREPAREDNESS CONTACT INFORMATION**

Date November 23

**Emergency Notification** for (your name) Melinda Roberts Cell # 505-320-9107

Please provide the information as requested below and return to The Episcopal Office at the address listed above. This information will be placed in your Personnel file in case of emergency.

**First Person to Contact** – Name: Shari Bouldin Relationship: Sister  
Phone Numbers (Land Line): \_\_\_\_\_ Cell: 719-660-7345  
Address 10314 Peach Blossom Trail Colorado Springs, CO 80920

**Local Contact Person** – Name: Melanie Duffin Relationship: Friend  
Phone Numbers (Land Line): \_\_\_\_\_ Cell: 406-209-1978  
Address \_\_\_\_\_

**Out of Area Person** – Name Kathi Roberts Relationship: Mother  
Phone Numbers (Land Line): \_\_\_\_\_ Cell: 214-794-7863  
Address 221 Avalon Dr Desoto, TX 75115

**Next of Kin** – Name: Shari Bouldin (See Above) Relationship: \_\_\_\_\_  
Phone Numbers (Land Line): \_\_\_\_\_ Cell: \_\_\_\_\_  
Address \_\_\_\_\_

Children – Name:	Phone Numbers	Address
Kasey Roberts		51 Cameron Bridge Rd Bozeman, MT 59718

Grandchildren – Name:	Phone Numbers	Address

Please Return a Copy to the Episcopal Office:  
Mountain Sky Conference of the United Methodist Church  
P.O. Box 462200  
Centennial, CO 80046



Mountain Sky Conference  
 The United Methodist Church  
 6110 S. Greenwood Plaza Blvd.  
 Greenwood Village, CO 80111

**DISASTER PREPAREDNESS CONTACT INFORMATION**

Date 11/1/2023

Emergency Notification for (your name) Mari-Emilie Anderson Cell # 970 2409110

Please provide the information as requested below and return to The Bishop's Office. This information will be placed in your Personnel file in case of emergency.

First Person to Contact – Name: Walt Anderson Relationship: husband  
 Phone Numbers (Land Line): \_\_\_\_\_ Cell: 970 314 4245  
 Address 618 N Yellowstone St, Livingston, MT 59047

Local Contact Person – Name: Walt Relationship: husband  
 Phone Numbers (Land Line): \_\_\_\_\_ Cell: \_\_\_\_\_  
 Address: \_\_\_\_\_

Out of Area Person – Name Tracy Hoffman Relationship: sister  
 Phone Numbers (Land Line): \_\_\_\_\_ Cell: 970 424 8881  
 Address 17380 Happy Hollow Rd, Cedaredge, Co 81413

Next of Kin – Name: Ian Sweigart-Tait Relationship: son  
 Phone Numbers (Land Line): \_\_\_\_\_ Cell: 970 234 5926  
 Address 199 Engert Ave, Brooklyn, NY 11222  
 \* Currently moving \*

Children – Name:	Phone Numbers	Address
<u>Ian</u>	<u>970 234 5926</u>	<u>currently moving</u>

Grandchildren – Name:	Phone Numbers	Address



## Church's Commitment to Mission Shares

Church Name Bozeman UMC

Contribution of mission shares allows us to participate in Christ's healing and transforming work all over the world. Foundational to our identity as United Methodists, this connection enables us to do so much more together than we could ever do alone. Therefore, participation in mission shares is the first missional priority of the local church.\* (*Book of Discipline*, 247.14; 812)

**Superintendent:** We have been greatly blessed as participants in the story of Methodism through centuries and across the globe. We've learned what it means to be a connectional church, with a greater reach and impact together than in isolation. Even in the midst of disagreements, we are bound together by God's Spirit in Christ's body and in mission both locally and globally. Our Mountain Sky connection—spanning Colorado, Montana, Utah, Wyoming, and one church in Idaho—addresses 21<sup>st</sup> century challenges together. From disasters like war, fires, floods, and storms, to denominational unrest, to a rapidly changing cultural environment, we find common ground in the Wesleyan commitments to personal piety and social holiness. Through mission shares, each local church affirms its commitment to God's ongoing work through the Mountain Sky Conference of the United Methodist Church.

**Pastor:** As a spiritual leader to this/these congregation(s) I commit to keep informed regarding the missional reach of the Mountain Sky Conference and United Methodist Church. I also pledge to emphasize our connectional ties through participation in mission shares as a top priority for this community of faith.

**Congregation:** As United Methodists of the Mountain Sky Conference we commit to making participation in mission shares a top budget priority and will encourage our officers to do so. If we are unable to meet our full responsibility, which is 13% of adjusted revenue, we will set goals to increase our giving until we reach full participation.

May God help us to be generous people, richly blessed to be a blessing.

Pastor 

Finance Chair 

*\*"Conference benevolences represent the minimum needs for mission and ministry in the annual conference. Payment in full of these apportionments by local churches is the first benevolent responsibility of the church." (BOD 247.14; 812)*



ANNUAL ACCESSIBILITY AUDIT FOR UNITED METHODIST CHURCHES (¶2533.6), Scored Version

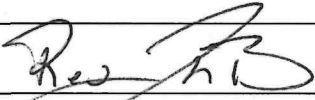


Church \_\_\_\_\_ District \_\_\_\_\_

	Y	N	Description / Guidelines (see page 4 for scoring instructions)	Explain "NO" Answers
<b>GETTING INTO THE CHURCH</b>				
1- B	Y		Clearly visible signs mark <u>or</u> direct people to accessible entrances	
2- B	Y		1+ marked ADA parking spaces are on level ground near entrance	
3- G		N	Wheelchair users don't have to go behind parked cars, cross traffic	
4- S	Y		At least 1 per 25 spaces is clearly marked with access symbol on vertical signs and on pavement (# of accessible spaces: <u>4</u> )	
5- B	Y		Accessible parking spaces are 8' wide with adjacent 5' access aisle	
6- S		N	At least one accessible space is van accessible: 11' wide with clearly marked adjacent 5' access aisle (or 8' space with 8' access aisle)	
7- B	Y		36" wide curb cuts (curb ramps) are provided close to parking	
8- B	Y		Route (sidewalk) from accessible parking to accessible building entrance is smooth, flat, and at least 36" wide (width: _____)	
9- B	Y		Entrance is level <u>or</u> has exterior ramp with non-slip surface and minimum width of 36" between handrails (width: _____)	
10- S	Y		Ramp has max. incline of 1:12 (length: _____ rise: _____ ratio: _____) with no more than 30' between level landings, <u>or</u> entrance is level	
11- S	Y		34-38" handrails are on both sides of exterior ramp/ stairs, lower ramp railing is no higher than 4" above deck, <u>or</u> entrance is level	
12- B	Y		There is a 60"x 60" level platform at entry door (size: _____) with space (~ 18") on pull side of door <u>or</u> automatic door opener used	
13- G	Y		Automatic door opener available, <u>or</u> attended doorbell for assist	
14- B	Y		Entrance door is 36" wide; threshold no more than beveled ½" high	
<b>GETTING AROUND THE CHURCH</b>				
15- B	Y		Signs in entrances/ halls direct visitors and help them locate rooms	
16- B	Y		Corridors are at least 36" wide and have non-glare floor surface	
17- B	Y		Objects that protrude more than 4" from the wall have a lower edge no higher than 27" above the floor, or a barrier such as a planter or guard rail, to allow detection with a cane	
18- B	Y		Multi-level buildings provide access to all common/ most program areas via elevator, lift and/ or ramp(s), <u>or</u> building is on one level	
19- B	Y		Interior doorways have a minimum of 32" clearance and thresholds are level or are no more than ½" high and beveled	
20- S	Y		Door handles to ADA bathrooms/ common areas are easy to grasp, operate with one hand (e.g. lever style) using less than 6 lbs. force	
21- S	Y		Carpet pile is even, no more than ½" thick, with no or firm padding; floor mats have non-slip backing and are stable	
22- G	Y		Fire alarm controls and extinguishers are no more than 48" (h: _____) from floor; visual and auditory fire alarms are in place	
23- B	Y		At least one marked ADA unisex/ family restroom ( <u>or</u> one stall in male & female restrooms) is accessible from each floor; has ~60"x 60" turning space with 33 – 36" high wall-mounted grab bar next to toilet extending 54" from back wall; toilet height 17 – 19" (h: _____)	
24- S	Y		27" sink clearance from floor (h: _____), w/ easy to operate controls (lever style, automatic, etc.), hot water & drain pipes are covered	
25- B	Y		Soap dispenser and paper towels are mounted no higher than 48" (h: _____) <u>or</u> placed on counter for access	
26- B	Y		Bottom edge of at least one mirror is 40" or lower (h: _____)	



	Y	N	Description / Guidelines (see page 4 for scoring instructions)	Explain "NO" Answers
27- B	Y		Drinking fountain is no higher than 36" with easy hand controls and wheelchair clearance, <u>or</u> paper cups are provided	
28- B	Y		Interior stairs/ ramps have handrails on both sides, <u>or</u> all one level	
29- S	Y		Top/bottom step edges & ramp level changes marked, <u>or</u> one level	
<b>SANCTUARY, CLASSROOMS, AND FELLOWSHIP AREA</b>				
30- B	Y		At least 1-2 level pew cuts/spaces for wheelchair users are available	
31- S	Y		Wheelchair spaces are 33"x48" forward or 33"x60" side approach (size: _____), distributed throughout the room for choice in seating, with view of pulpit/ screen when others stand	
32- G		Y	Chancel area and choir loft are accessible, e.g. with ramp or lift	
33- S		N	Handrail(s) provided for steps to the chancel, <u>or</u> chancel is level	
34- B	Y		At least one aisle in each space is 36" wide or more (w: _____)	
35- B	Y		Fellowship - e.g. potlucks, coffee hour- is offered in accessible space	
36- B	Y		In fellowship area and classrooms at least one table has minimum of 27" clearance on the underside, and a maximum height of 34"	
37- B	Y		1-2 sturdy chairs have armrests, seats ~18" from floor, & no wheels	
<b>COMMUNICATIONS AND ENVIRONMENT</b>				
38- S	Y		Members are sensitized about need to minimize use of fragrances	
39- G	Y		Soaps, cleaning products and other chemicals are fragrance free; candles are unscented and non-petroleum-based	
40- S	Y		Projected words (e.g. song lyrics) use large font and good contrast	
41- B	Y		Large print bulletin, song lyrics, & scriptures provided <i>on request</i>	
42- S	Y		Braille <u>or</u> electronic documents provided <i>upon advanced request</i>	
43- B	Y		Microphone used by all speakers or comments are repeated at mic.	
44- S	Y		Assisted listening system (FM and/or loop) & receivers are available	
45- G		Y	ASL sign language interpreter is provided <i>upon advanced request</i>	
46- S	Y		Print/ e-mailed copies of sermon provided <i>upon advanced request</i>	
47- G	Y		Captions are provided / turned on for videos and other media	
<b>ATTITUDES</b>				
48- B	Y		Accessibility measures and who to contact for questions described in bulletin, website, maps, Find-A-Church site, <u>and/or</u> signage	
49- B	Y		Pastor(s), ushers, greeters, and leaders have learned and practice appropriate disability etiquette and hospitality	
50- S	Y		Signs, websites, <u>and/or</u> bulletin boards offer evidence that people with visible and hidden disabilities are welcome and included in the life of the congregation, e.g. through support group info., photos	
51- B	Y		Disruptions are accepted and incorporated into worship	
52- B	Y		Qualified service animals (e.g. guide dogs) are welcome within the church building(s) including the sanctuary and fellowship hall	
53- B	Y		Congregation works to use inclusive, person-first language in worship, e.g. people are invited to "rise in body or in spirit"	
54- S	Y		Classes and programs are adapted <i>as needed</i> to facilitate active participation of children and adults with disabilities	
55- B		N	Disability Awareness Sunday ¶1265.4 observed during past 1-2 years	
56- S	Y		Gifts of persons with disabilities are identified and used in service, worship, and leadership roles, and to help to improve access	
57- B	Y		Needs of people on special diets are considered when food is offered, including gluten-free & alcohol-free communion elements	
58- S		N	Transportation offered plus valet parking <u>or</u> parking lot assistance	
59- S	Y		"Buddy" system offered for individuals needing 1:1 support	

GOALS FOR ACCESSIBILITY IMPROVEMENT FOR THE UPCOMING YEAR		Target Date
1.	Continuing to make space & improve accessibility to worship	June 2024
2.	Working to make accessibility to the building	
3.		
4.		
YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Request consultation from Conference Disability Concerns Committee		
Comments (continue on additional pages if needed):		
Signature of Pastor: 		Date 10/20/2023
Signature of Trustees Chairperson:		Date
Signature of District Superintendent:		Date

Date Form Completed 10/20/2023 Charge Conference Date 11/5/2023

**PLEASE PRINT NAMES AND PROVIDE PHONE NUMBER OR E-MAIL ADDRESS:**

Form completed by Rev Zach Bechtold Contact information 406-868-8695

Contact person for church Amy Woessner Contact information 406-586-85413

**PLEASE NOTE:**

- This form is for use on existing buildings only; refer to current ADA & state regulations for construction or major remodeling projects: <https://www.ada.gov/regs2010/2010ADASTandards/2010ADASTandards.htm>.
- The survey should be completed by a team including a member of the trustees, and people with construction, architecture and/or rehabilitation backgrounds. Include persons with disabilities and family members, especially someone who uses a wheelchair and someone with low vision, in the process.
- Interview individuals with disabilities and family members of children and adults with disabilities to learn how welcoming your congregation is and to help set priorities.
- This is not an all-inclusive listing of ADA guidelines or appropriate accommodations, but rather represents basic first steps that a church may take to begin to implement accessibility measures.
- Resources are available through your conference Disability Concerns Committee (¶1653) and through the DisAbility Ministry Committee of the UMC at <https://umcdmc.org/resources/accessibility-and-united-methodist-churches/> (check subheadings, too) to help you plan and carry out improvements.



**Scoring Instructions:**

1. Based on your findings, circle or highlight the letter in the **Yes** column or mark the **No** column for each audit item. Focus on your main accessible entrance and on Sunday morning activities, especially worship. If the intent of the item is adequately met in a different way, e.g. greeters are posted throughout the morning on Sundays to open doors and provide directions (#13 and 15), mark it **Yes**. If you can and will fix the issue within a week or so, mark **Yes**. If an item occurs at least 85% of the time, e.g. microphone use in worship and large meetings, score it **Yes**. If only part of a multi-question item is met, mark that item as **No** unless alternatives are given, as designated by "**or.**" If a system is in place to provide services, e.g. "buddy" companions or e-mailed order of worship for Braille users, mark **Yes** even if no one is using it. See *Guidance for Completing the Accessibility Audit* at <https://umcdmc.org> for further clarification.
2. Add the number of **Yes** responses in each badge category (**Bronze**, **Silver**, and **Gold**).
3. Compute the percentage of **Yes** responses in that badge category.
4. In order to receive a badge at the designated level, the church needs to score at least 85% at that level and any lower levels, i.e. the church cannot receive **Silver** if the **Bronze** level is not met.

**Examples:**

- Church A scores 29/32 in the **Bronze** category (90%), 14/20 in the **Silver** category (70%) and 2/7 in the **Gold** category (28%). This church qualifies for the **Bronze** badge
- Church B scores 31/32 in the **Bronze** category (96%), 18/20 in the **Silver** category (90%) and 4/7 in the **Gold** category. This church may apply for a review to see if it qualifies for the **Gold** badge.\*

	<b>Bronze</b> (Basic)	<b>Silver</b> (Satisfactory)	<b>Gold</b> (Great)
1. & 2. # of Yes's	___/32	___/20	___/7 + ___ = ___
3. percentage	%	%	%
4. 85% or greater = badge	Yes No	Yes No	Yes* No

**B = Bronze (Basic accessibility and accommodations)** – The church is welcoming and offers basic amenities needed for a person with a disability to participate, e.g. a place to park, a way to get into the building and sanctuary, a bathroom that is usable, etc. Most items at this level are low cost and can be easily provided, e.g. ushers and greeters trained in disability etiquette, website information on access. (Verified by self-report, using this *Annual Accessibility Audit for United Methodist Churches*. Check <https://umcdmc.org> for instructions on how to access your badge.)

**S = Silver (Satisfactory accessibility and accommodations)** – The church has many accessible features and offers accommodations for persons with a variety of disabilities including hearing loss and limited vision. Silver level items may cost a bit more and take more effort to put in place. While some areas are not yet fully accessible and inclusive, it is clear that the congregation is working towards accessibility. (Verified by self-report, using this *Annual Accessibility Audit for United Methodist Churches*. Check <https://umcdmc.org> for instructions on how to access your badge.)

**G = Gold (Great accessibility and accommodations)** – The congregation has gone beyond ADA and strives to provide an accessible space and appropriate accommodations. The church welcomes individuals with varying disabilities and their families through intentional measures and ministries. Continued improvement is planned based on needs of members and the community. This church would be a good choice to host conference events per ¶1716.2 of the *Book of Discipline*, and might mentor other churches. (\*Verified by this *Annual Accessibility Audit for United Methodist Churches* and an interview or site visit. If your score reaches the **Gold** level, contact your conference Disability Concerns Committee or check <https://umcdmc.org> for further instructions. The audit will be reviewed in more depth to reach the **Gold** level. Additional measures you have taken may count as bonus **Gold** points to reach 85% or more.)



South Carolinians for Alternatives to the Death Penalty  
PO Box 25485 | Greenville, SC 29616  
(864) 625-3245 | [info@scadp.org](mailto:info@scadp.org)  
[www.scadp.org](http://www.scadp.org)

October 2, 2023

**The Charge Conference at Bozman UMC;**  
**Rev. Lynn Miller-Jackson (Montana West District Superintendent);**  
**Rev. Sandi Dillion (Board of Ordained Ministry);**  
**Rev. Leah Coleman (Conference Secretary for the Mountain Sky Annual Conference)**

Dear friends,

Grace and peace to you in the name of our Lord and Savior, Jesus Christ. My name is Rev. Hillary Taylor and I'm an elder in full-connection serving in South Carolina. I am also the only openly-LBGQQ+ United Methodist minister in the state. I came to the Mountain Sky Conference by way of the "Safe Harbor" process, which is designed to help Queer clergy keep their credentials while remaining in un-affirming geographical spaces of ministry.

First and foremost, thank you for your hospitality as a conference (especially those of you at Bozman UMC). Every person with whom I've connected has shared so much kindness and understanding for my situation. I look forward to traveling to the Annual Conference (hopefully) in Summer 2024 and meeting many of you in person.

Second, thank you for your patience with me as we get my paperwork sorted out. In June 2023, my partner and I purchased a home and moved into what we did not realize was a chaotic space. We have since sorted out most of the chaos and are better able to navigate our regular responsibilities.

To share updates of my ministry, I am now the Executive Director and sole employee of a 501(c)(3) called South Carolinians for Alternatives to the Death Penalty (SCADP). Our mission is to abolish the death penalty and catalyze criminal justice reform in South Carolina. We accomplish this through 4 key action steps:

1. Rehumanizing those on death row
2. Mobilizing local community members against the death penalty through education about SC's death penalty history
3. Advocating with power holders and stakeholders for death penalty abolition
4. Restoring the lives of system impacted persons (including murder victim family members, death row family members, death row survivors, etc.) to a place of healing and stability through storytelling and connections to social services

This work is extremely meaningful to me. When I was a seminary student at Candler School of Theology from 2015-2018, I became very involved in several campaigns and supported/created many anti-death penalty vigils for Georgians for Alternatives to the Death Penalty. When I



UMC. I do not have the time to spend relational energy with connectional colleagues who treat me as a liability instead of an asset. As such, I am attending a local ecumenical church (Triune Mercy Center) that focuses on justice ministries with unhoused persons. I trust that freedom is coming for the UMC (in South Carolina and elsewhere), but until then, I am moving forward with my ministry and with plans to meet my personal and professional needs.

As for the other side of my spiritual growth, I am extremely fortunate to have a lot of stability in my life right now, which is keeping me healthy. I have an incredible partner who provides me with lots of love and support. I'm trying to cultivate a regular running practice. The exercise is good for my stress/anxiety (which has increased in the last few weeks, as executions may restart in South Carolina for the first time in 12 years). I have regular therapy appointments (alone and with my partner). I am close to my parents, sisters, and their families. Spending time with them fills me with lots of joy (especially my 15-month-old niece). And of course, I have very snuggly pets (Lola the dog, and Connor and Twister the cats). Yard work and minor home repairs are the most spiritually satisfying chores for me to do.

As for my future plans, I intend to stay in South Carolina and as the SCADP Executive Director for the foreseeable future. The problem of violence is the problem I feel called to solve, and the death penalty is the tip of the spear that is our criminal legal system. I am very aware that this is a profession filled with lots of burnout, which is why I'm staying very attentive to my body and mind at this time.

If you have any questions following this report, please feel free to reach out any time through email ([hillary@scadp.org](mailto:hillary@scadp.org)). My cell phone number is 803-318-7525. Please feel free to call or text.

Thank you, again, for your flexibility with me and for all the incredible ministry you are doing. I look forward to meeting you in person soon!

Paz (peace),

Rev. F. Hillary Taylor  
Executive Director



The United Methodist Church

# Appointment to an Extension Ministry

NAME Frances Hillary Taylor  
 BUSINESS PHONE (864) 625-3245 HOME PHONE (803) 318-7525  
 FAX ( ) \_\_\_\_\_ E-MAIL hillary@scadp.org  
 BUSINESS ADDRESS SCADP, PO Box 25485, Greenville, SC 29616  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 HOME ADDRESS 14 Arlene Drive  
 CITY Greenville STATE SC ZIP 29617

HOME

PREFERRED ADDRESS FOR MAILING PURPOSES AND FOR INCLUSION IN JOURNAL:  BUSINESS

FULL MEMBER  PROVISIONAL MEMBER \_\_\_\_\_ ASSOCIATE MEMBER \_\_\_\_\_ LOCAL PASTOR \_\_\_\_\_  
 OF Maintain SKY ANNUAL CONFERENCE \_\_\_\_\_  
 CHARGE CONFERENCE MEMBERSHIP Bozeman UMC DISTRICT Montana West

If you are under appointment outside the conference of which you are a member, please complete the following:

Conference where you serve South Carolina Bishop Jonathan Holston  
 District Greenville District Superintendent Jim Dennis  
 Affiliate charge conference membership No  
 TITLE/POSITION Executive Director  
 AGENCY/INSTITUTION South Carolinians for Alternatives to the Death Penalty  
 BASE COMPENSATION (YEAR 61,200) \$ 2023 (switch those #'s)  
 UTILITIES AND OTHER HOUSING RELATED ALLOWANCES \_\_\_\_\_  
 TRAVEL ALLOWANCE \_\_\_\_\_ OTHER CASH ALLOWANCES \_\_\_\_\_

PLEASE INDICATE YOUR APPOINTMENT CATEGORY: (§ 344.1)

- a. Appointed within the connexional structure
- b. Endorsed by the UM Endorsing Agency within the General Board of Higher Education and Ministry
- c. In service with General Board of Global Ministries
- d. Appointed to other valid approved extension ministry

Attach: 1) a brief narrative of your ministry during the past year including a copy of your annual evaluation; and 2) evidence of your continuing education and spiritual growth program and future plans. (§ 344.2)

Date 10/2/2023 SIGNED F. Hillary Taylor

SEND COPIES TO:

1. Bishop Bishop's Office, 6110 Greenwood Plaza Blvd., Greenwood Village, CO 80111, [exccassist@mtnskyumc.org](mailto:exccassist@mtnskyumc.org)
2. District Superintendent
3. Board of Ordained Ministry - Sandi Dillion, [pastor@washparkumc.org](mailto:pastor@washparkumc.org)
4. Conference Secretary - Leah Coleman [pastorleahcoleman@gmail.com](mailto:pastorleahcoleman@gmail.com)
5. Bishop of area in which you serve, if other than area of which you are a member

A copy of this report may be used to inform the Charge Conference(s) of which you are a member and an affiliate member in keeping with ¶316.1 and 344.3 a,b.

\*A copy of this report should be used to inform the United Methodist Endorsing Agency, PO Box 340007, Nashville, TN 37203-0007 in keeping with ¶344.1b.